

- New
- Rehire
- Update



Employee Information Sheet

Print your first name and middle initial		Marital Status		Enter number of allowances from W-4	
		Single <input type="checkbox"/>			
Last name		Married <input type="checkbox"/>		Additional Withholding Amount	
		Exempt <input type="checkbox"/>		Federal \$	State \$
Social Security Number		Married and withhold at Single rate <input type="checkbox"/>		Date of Birth :	
Home address (number and street or rural route)			City, State Zip		
Email Address					
FOR EMPLOYER USE ONLY					
Company Name	Hire Date	Position	Hourly Rate of Pay	Annual Salary	
			\$	\$	
Additional Deduction (If Any)	Type Of Deduction		Amount \$		
Please fill in all fields and return to Tax & Accounting Solutions. If you have any questions please contact us at 505-984-0646			EMPLOYER! Please remember, employees who file EXEMPT need to fill out a new W-4 by February 15th of the following year.		
Fax Number: (505) 984-0647 Email to: admin@taxsolutions-nm.com					
Internal Use Only					
<input type="checkbox"/> Entered In System			<input type="checkbox"/> NM New Hires		